



P.O Box 295 Canton, NY 13617 315-244-1335

Volunteer Interest & Skills Inventory

NAME:

(Please Print Clearly)

NAME: _____ DATE: _____

ADDRESS: _____

_____ E-mail _____

PHONE: (home) _____ (cell/work) _____ Best time to call: _____

OCCUPATION: _____

Church and/or Civic Group Affiliation: _____

How did you find out about Raquette Valley Habitat for Humanity?

__ Friend/Relative __ Mailing __ News Media __ Speaker Other: _____

What attracted you to volunteer with Habitat for Humanity? _____

When are you available to volunteer?

- Anytime Weekdays (Monday-Friday) Saturdays Sundays Evenings

Can you serve in a Leadership Position?

- Project Manager (Coordinates construction project from start to finish)
 Team Manager (Coordinates one element of construction from start to finish; plumbing, electrical, etc.)
 Volunteer Host (Hosts volunteers and assists Project Manager during work time)

Are you interested in serving on a Raquette Valley Habitat for Humanity Standing

Committee? (Serving a minimum of 6 months is required. Committee members typically spend less than 10 hours each month on tasks. See back of form for committee details.)

- Construction Church Relations Volunteer Coordination
 Fundraising/Public Relations Family Selection Site Selection
 Budget & Finance Family Support Nominating Committee

I WANT TO BE A RESOURCE PARTNER BY PROVIDING

- Donation of materials and/or services _____
 Monthly pledge of \$ _____
 No-interest loan of \$ _____
 One time contribution of \$ _____

Please indicate the skills and areas of interest you are willing to share with Habitat for Humanity.
 Indicate your level of skill by the following scale. If you are not interested in working in a particular area, regardless of your level of expertise, leave the space blank.

- 1 Highly Skilled, proven experience, able to supervise others, have specialized tools or equipment
- 2 Skilled, able to take responsibility for tasks
- 3 Semi-Skilled
- 4 Helper (interest and willingness to learn but little skill)

- FAMILY SELECTION/
FAMILY SUPPORT**
- Application Screening
 - Family interviews
 - Financial Counseling
 - Moving Day
 - Home Maintenance
 - Other _____

- VOLUNTEER
COORDINATION**
- Telephoning
 - Meals/Lunches
 - Church Liaison
 - Other _____

- SITE SELECTION**
- Appraiser
 - Architect
 - Building Inspector
Landscape Design
 - Realtor
 - Real Estate Law
 - Engineer (Structural)
 - Surveyor
 - Other _____

- FUND RAISING**
- Foundation/Corporations
 - Professional Groups
 - Public Speaking
 - Banking
 - Grant Writing
 - In-kind Solicitation
 - Walk-a-thon
 - Other _____

- PUBLIC RELATIONS**
- Newsletter
 - Desktop Publishing
 - Media Contacts
 - Special Events
Coordinator
 - Special Events
Assistance
 - Thank you letters
 - Other _____

- BUDGET/FINANCE**
- Accounting
 - Record Keeping

- CONSTRUCTION**
- Drafting/ Design
 - Concrete work
 - Framing
 - Roofing
 - Insulation
 - Plumbing
 - Electrical
 - Heating
 - Drywall/Taping
 - Painting
 - Flooring
 - Cabinets/Millwork
 - Finish Carpentry
 - Exterior Siding
 - Landscaping
 - Other _____